

ST. Serra Apostolate of Boulder County

Board Meeting Minutes

September 27, 2024

SFA Frassati Hall

At General meeting: Special meeting called due to Retreat held by Fr Greg Ames and Fr Mark Kovacik on September 20 which was our regular general meeting date.

Present: Jerome Higgins, Kathy Kaler, Jan Landers, Amy Michaelis, Peggy Morrow, Rita Roberts and Martha Leyva

Absent: Mary Ellen Thorne, Stan Peterson, Bill Fitzgerald.

Opening Prayer: led by Jan Landers

Trustees' Reports:

Secretary: Martha Leyva - Minutes from August 16, 2024 as written by Sue Husler -approved as written. Sue has historically recorded the meeting and submitted Minutes of Meeting remotely. Martha Leyva has volunteered to fill this position. We will all help with the transition of Secretarial duties. Amy volunteered to temporarily assist with maintaining the Membership Roster. Clergy and Seminarian lists and maintenance need further discussion.

Treasurer Report: (Mary Ellen Thorne absent.) – Mary Ellen received the money from two new memberships (Lisa Hodges and Michelle Flynn) and Income from the retreat to deposit.

Amy will bring receipts for the Retreat expenses to reimbursement to 11/15 board meeting. Reimbursements to Tawnya Miller catered lunch the amount of \$400.03 (Kathy Kaler, 1 motion). Speaker Fees: \$300, Writing Materials for Attendees \$50. SHJ Jubilee Hall \$100. 2024 Total Income Fall Retreat \$1075 (est), 2024 Total Expenses \$850. Total balance (est) \$225.

Past Fundraiser: Kathy Kaler asked if we received a check (@\$400) from “Sock Religious). Kathy will pursue idea of future “Socks” event with mfg contact; resolve timing issues (ie. 6wk lag time for funds), mktng parish, samples, and will research SFA promotion.

Future Fundraiser Report: Jerome: TopGolf was discussed. It was determined that seminarians would be paid for by members. Jan requested that Jerome provide an outline of event criteria prior to establishing the event; process details, date 11/?/24(?), announcements, sponsors, costs, #of participants, etc. The date of this event will be in 2025 – no more time this year for this event.

VP of Affirmation: Report (Bill: absent)

VP of Membership: Report (Kathy Kaler)

(a) Status: prospect list growing with names of retreat attendees

(b) New Member Induction Scheduled for 10/18; Anna Campbell, Lisa Hodges, Michelle Flynn. Kathy will confirm attendance of new members. Jan will contact Fr Mark.

(c) Jan suggested items for New member On boarding 'packet'. Kathy will review.

- a. New member Orientation video by M Downey update to most recent 9/2024 link.
- b. Kathy will edit a New Member Welcome Letter. - draft provided by Jan
- c. Article: Call to Holiness by Mike Downey published in Serran Magazine.

• **VP Communications:** - Report (Amy Michaelis) Web site updates were discussed:

- a. Visitor access: New Membership Application add to bulleted lists on: home, membership, contact pages. Amy will add newly revised application in pdf format.
- b. Membership Page: add Text/Links/New Member Video Orientation recent 9/2024 link. Amy will add this maintenance to her update list.
- c. Members Only access: updates need to be made to: Board Meeting Minutes, Treasurer Reports, Policy Manual and Membership Roster. Amy will add this maintenance to her update list.
- d. 31 Club Calendar functionality and formatting discussion. Peggy will prepare a calendar in pdf format for each parish linked from the 31 Club Page. She will need names provided.

VP of Vocations-Liaisons- Report (Rita Roberts) Rita reported that Fr Chris Considine and Fr. Peter Srsicht at Thomas Aquinas have started holding weekly religious meeting with 20 young men from their parish who are interested in discerning for priesthood. Two seminarians are also participating in these weekly meetings: Jonathan Francois and Cody Bliss. They have asked Serra Club to pray for these young men. Parish liaisons provided information to the parish bulletins about 'Priesthood Sunday'. School Liaisons in SJB and SHJ have been established. SJB students are going to prepare Spiritual Bouquets at weekday school Mass. Bulletin announcements were submitted for Deacon Sunday 10/13. Need planning discussion on Vocations Awareness Week 11/3-9.

VP of Programs: Report (Jan Landers) Upcoming October events and dates were discussed.

10/5- Travel Meeting SFA/ Fr Karl Millis Topic: St Serra era in the church history

10/12- Brown Robe Benefit- Denver Sheraton

10/13- Deacon Sunday

10/18- SHJ Fr Francis Mayinja – Uganda Catholic Mission/New Member Induction

10/18- Board Meeting 9:00 am

10/26- District Conference: SFA Castle Rock

2025- Ambassadors needed for IC/GA | Lenten Retreat Master: prospective Fr Jim Crisman

President- Report (Jan) Payment Portal is updated. Bosco House donation tab has been removed. Since there is limited time to set up a Fundraiser for income we will create a donation request letter similar to last year. The Donations tab will be renamed to be Seminarian Christmas Gifts and a donation request letter will be created and sent to members by November 1, 2024.

The 31 Club Parish 'representative' will be a Serran Member who is identified within each parish and will collect names of parishioners -one day each month to pray a rosary for vacations. The goal is to involve all Serran members and encourage vocation prayer-activities within each parish.

The idea of a retreat at Annunciation Heights for altar servers and Seminarians is in process. The feedback has been very good from seminarians and clergy so far, but research is ongoing.

The seminarians will receive a Christmas gift (socks, cards) to be brought to the Christmas party and distributed by Fr Mark (most likely).

Christmas Party for Serran and Spouses will be 2-4pm in Jubilee Hall at SHJ.

Adjourn with Closing Prayer: led by Jan Landers