

ST. Serra Apostolate of Boulder County

Board of Trustees Minutes

March 22, 2024

SHJ Jubilee Hall

At General meeting: general meeting cancelled on March 15, due to snowstorm.

Present: Jim Heinze, Judy Heinze, Jerome Higgins, Sue Husler, Jan Landers, Amy Michaelis, Peggy Morrow, Rita Roberts

Absent: MaryEllen Thorne, Kathy Kaler

Opening Prayer: led by Jan Landers

Trustees' Reports:

- **Secretary:** Sue Husler - Minutes from February 23 approved as written
- **Treasurer's Report:** MaryEllen Thorne – Check book balance: \$19932.25, outstanding checks: \$2775, Balance: \$17157.25. Sue suggested that MaryEllen send out a monthly bank report instead of a three-month report each month as a lot is a repeat. Board members agreed and will check with MaryEllen.
MaryEllen will be sending out reminder letters to members that are past due in payment of their membership fees. Jan Landers will also sign the letter, indicating the increase in dues by SI. Peggy reported that the Easter gift bags for the Altar Servers cost around \$400, not including the priest gifts (given on Holy Thursday) which Kathy K has ordered. Receipts will be given to the treasurer. Candy was about \$237, and printing was \$15.49.
There were some checks that were received from the memorial for MaryAnn Hibl. To report on this next meeting.
- **VP of Affirmation:** – Vacant – **Need a volunteer for this position** – Dori Fitzgerald is organizing the Affirmation Dinner; tentative date is Thurs evening June 27 at Pinocchio in Longmont. Will recruit Mary Quilici to help with the planning.
- **VP of Membership:** – Kathy Kaler – Sue stated that according to the treasures report, Kathy Kawulok paid her membership dues, however she never was inducted into the Apostolate organization. Jan L. will check with MaryEllen if the entry on the report is correct. Kathy and Jan are working on the list of people who have attended our retreat and will try to follow-up with them as prospective members. Amy stated that she added some of them to the group io where they would get some of the information regarding our events.
- **VP Communications:** - Amy Michaelis – Amy will follow up with Bob Brockish regarding the list of members on the io group and how to maintain it in the future. Jan L. requested that Amy look at the website and make sure that next year's events are updated. Amy stated that she checks the SI website every couple months, however the SI website is only updated every 3-4 months prior to an event.
- **VP of Vocations:** Judy and Jim Heinze – Jim stated there are four major events in Serra that we should celebrate: Priesthood Sunday (Sept), Vocation Awareness week, World Day of Prayer for Vocations (April), and World Day for Consecrated Life. (Feb)

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Amy checks the website of SI regarding the information of upcoming events and passes it on to Jim and Judy, who in turn make it available to the Parish Liaisons to be posted in the respective church bulletins, at least three weeks in advance of the event as it does need approval of the parish pastor. Some of the information may be edited or paraphrased by the parish editors. Amy may also provide appropriate graphics or images that go with the text. These may or may not be used. Peggy mentioned that the Denver Archdiocese has a website that offers images/graphics for free that can be used with various texts.

Jan wonders if the information sent out is really being used in the parish bulletins or are we wasting our time in sending out the information. Amy has checked some of the parish website sites and some have used the information. Lot of the bulletins in the parishes are diminishing in numbers, flocknote is being used more often as it is cheaper; the information is documented there. The flocknote is a great way of advertising events.

- **VP of Programs:** – Vacant – **Need a volunteer for this position** (Jan has been filling in) Check programs at the end of the minutes.
- **VP for Parish Liaisons:** – Rita Roberts – Will get list of parish liaisons from Jim and Judy and work with them as to the distribution of information.
Jan stated she talked with Rita about creating a contact in the parish schools and utilizing them as who would be willing to disseminate pertinent information to students regarding religious vocations. Suggestion is that we start with the four elementary schools in the parishes and eventually contact the home schoolers and Holy Family High School.
- **President Elect:** Vacant – **Need a volunteer for this position**
- **Trustee Report:** Peggy Morrow, Jerome Higgins – Jerome will give a presentation to our members at the general meeting encouraging members to participate more, especially volunteering as a board member.
- **President:** Jan Landers – Jan will talk to a few of the members and discuss the possibility of them taking a board position. She will need a good job description for each position. Each present board member is to write out what their job description is currently.
Thursday, May 16, several of the Serrans will attend a coffee at St. Louis Parish and introduce Serra.
Jan has been working on policy updating, hoping to have it in written format by June.

Next board meeting: Friday, April 19 following general meeting in SHJ Jubilee Hall

Adjourn with Prayer

Upcoming Events:

May 26, 2024 – Sunday, Redemptoris Mater Friends of Seminary Dinner

June 27, 2024 – Affirmation Dinner at Pinocchio in Longmont

July 2024 – SI Convention in New Orleans, LA

Jan 2025 - Serra Rally – at Miami, FL **2025**

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- **Programs:** –
 - April 5 – Easter Break – no meeting
 - April 19 – Speaker Paul Bergman, Chairman, Serra Trust
 - May 3 – Video from Fr. Daniel Ciucci
 - May 16 – some of our Serrans will be going to a coffee session at St Louis to do a presentation.
 - May 17 – Fr. Tom Coit and may also have installation of officers for year 2024-25.
 - June 1 – Traveling meeting at St. Francis of Assisi
 - June 21 – no meeting, as have **Affirmation Dinner June 27**

Added Notes:

E-Vote - Can we set up a scholarship fund for this? Total \$800/year.

Steubenville of the Rockies Retreat- Scholarship

Amount: \$400/student would total \$800.00

2 Students: 1 boy/1 girl (preferably)

Contact: Fr John Stapleton, Holy Family High School

Retreat Date: June 21-23, 2024

Suggested Requirements: (TBD by Fr John)

Both students would present a brief explanation of their event experience to our Serra Club.

This could be done in person (or in writing) at the July meeting following the Retreat Event (on July 19, 2024)

Thanks,

Jan

April 12, 2024, Thank you all for your quick responses.

The majority of Board members Voted NO.

(4=NO, 3=YES, 1=N/A) *There was not enough time for discussion or for all votes to be gathered. No action will be taken at this time, possible future discussion.

Thanks,

Jan

There are First Saturday Masses scheduled at the following parishes: Immaculate Conception, Lafayette; Sacred Heart of Mary, Boulder; Nativity, Broomfield; St Scholastica, Erie; St Francis of Assisi, Longmont