

ST. Serra Apostolate of Boulder County

Board of Trustees Minutes

November 17, 2023

SHJ Jubilee Hall

At General meeting: No speaker: Christmas party and altar server project planning.

Present: Jan Landers, Peggy Morrow, Sue Husler, Jerome Higgins, Mary Ellen Thorne, Kathy Kaler

Absent: Jim Heinze, Judy Heinze, Amy Michaelis

Opening Prayer: led by Jan Landers

Trustees' Reports:

- **Secretary:** Sue Husler - Minutes from Oct 27, 2023 - approved as written
- **Treasurer's Report:** MaryEllen Thorne – (see attachment for full budget report) Have \$15,819.85 with \$583.52 outstanding checks. The actual balance is \$16,403.37. Sue asked if we could have a report of the total for each, the Christmas donations for the seminarians and the total donation for the 'No Golf Tournament' next meeting. MaryEllen stated that so far have had \$150 donated to the seminarians, \$570 for no golf tournament so far.

Jan requested that the cash amount to be given to the seminarians be increased from \$50 to \$60, stating it would be around \$390 extra. Stating we made over \$1100 for the retreat and our expenses were around \$800+. The profit should cover the increase. MaryEllen made a motion to increase the amount to the seminarians from \$50 to \$60, seconded by Peggy. Passed, one abstained. Will also ask if general membership could donate protein bars, cookies, homemade candy, etc. to bring to Christmas party.

\$233 approved for candy purchase for the Altar Server gifts.

Fund raiser – Religious Socks – We are a week behind in getting the ad posted in the SHJ bulletin. Socks can be purchased for personal use, or one can purchase socks for a seminarian; our club gets 50% of the cost.

- **VP of Vocations: Judy and Jim Heinze** – absent
Jan stated that Amy Michaelis would like to step down from her position as a parish liaison for SHJ. Need to get a volunteer for SHJ do this, someone who will pass on messages for the bulletin, etc.
- **VP of Affirmation:** – Vacant – **Need a volunteer for this position**

Dori Fitzgerald is planning the Affirmation Dinner for priests and religious to be held in the spring.

- **VP of Membership:** Kathy Kaler was officially voted for the board as VP of Membership. She will be officially installed as a Serran Member the following year, maybe Jan 19, 2024.

Jan has collected a list of the responsibilities of the VP of Membership, mainly collecting and maintaining applications of new members, dues will be paid according to the membership list; giving information to treasurer who will input name into SI portal.

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(Membership dues, which will be due in January, will be \$100 as passed at the SI Convention.) A motion was made to increase membership dues to \$100, club will purchase the name tags. Passed. Will present to general membership.

Membership kits from SI include a handbook and Serra pin, club orders name tag, which is ~\$25. Instead of ordering the kit, the club purchases the Serra Handbook. MaryEllen stated that it is an option to purchase the Membership kit. It was discussed that we include a folder for the new member with a copy of our policy, By-laws, and the informational handout and the roster of members. Also, the name should be submitted to Bob Brockish who will add the name to the io group. Include information about the web site, how to excess that information. Need to include the list of parishes included in our deanery.

Sue mentioned that we use to meet outside regular meetings with new members and a few present members and discuss why we joined, organization of Serra while enjoying a few snacks. Peggy suggested having a list of jobs they could do.

- **VP of Programs:** – Vacant – **Need a volunteer for this position**
- **VP for Parish Liaisons:** – Jan will work with the principal at St. John Baptist school to pass on information regarding vocations.
- **VP Communications:** - Amy Michaelis – absent
- **President Elect:** Vacant – **Need a volunteer for this position**
- **Trustee Report:** Peggy Morrow, Jerome Higgins – Peggy stated she has around 275 altar servers we need to put packets of candy together.
- **President:** Jan Landers – Jan stated if we support a high school student from Holy Family to attend SEEK, they should share in a presentation on their attendance and what they learned. This would be a student of monetary need.

Ed Theiss is helping to get members in the Seven Serrans to pray for vocation director in the diocese of Nashville.

Will discuss policy changes at January meeting.

Next board meeting: Friday, January 19, 2024, 8 AM, general meeting to follow at 9 AM in SHJ Jubilee Hall

Adjourn with Prayer

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Upcoming Events:

Dec 2, 2023 – Members' Christmas party 1-4p, Jubilee Hall

Jan 18-21, 2024 - Serra Rally – at Miami, FL for 2024 and 2025

Aug 8-11, 2024 – SI Convention in New Orleans, LA

• **Programs:** –

Nov 17 – SHJ - general meeting -9 AM (assembly of gift pkgs for altar servers & Christmas planning)

Jan 6, 2024 – travel meeting to St Scholastica; speaker – Fr. Brady Wagner from St. John Vianney Seminary: Mass at 7:30 AM

Jan 19, 2024 – Annual review, discuss goals, planning for the year.

Feb 3, 2024 – At SH of Mary, Fr Jonathan Dellinger, speaker

Feb 16, 2024 – Mini Lenten retreat, Fr. Jason Wallace, Vocation Director (schedule to follow)

Mar 2 – SH of Mary, speaker – Fr Emmanuel Osigwe

Mar 15 – to resume summer schedule, general meeting at 8 AM, Board meeting to follow

Added Notes of Interest:

There are First Saturday Masses at the following parishes: Immaculate Conception, Lafayette; Sacred Heart of Mary, Boulder; Nativity, Broomfield; St Scholastica, Erie; St Francis of Assisi, Longmont

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November 2023 finance report

9/13/23	Vanco	24.53	Lillian Price retreat fee 27.53
9/8/2023	Vanco	51.45	Jerome and Paula Higgins retreat
9/8/2023	Vanco	25.73	Jan Landers retreat
8/31/23	ch 107	100	Serra Club SW Denver sponsorship Dist convention
9/25/23	Vanco	25.73	Michael Kelly retreat
9/28/23	Vanco	49.06	Nancy Harris and Sharon Stetson retreat fees
10/3/23	Vanco	24.53	Mary Ellen Thorne personal retreat fee
9/15/23	Vanco	1.15	processing fee expense Vanco
9/29/23	int	0.69	interest earned
10/5/23	ch 113	10	ME Thorne reimburse for Sec of State CO 990 for 2023 renewal ME Thorne reimburse; 2 name tags new members: Kathy Kaler,
9/15/23	ch 110	45.65	Mary Quilici from Vianny Voc
10/10/23	dep	50	Doug and Betsye Feauto retreat ch#10746
10/10/23	dep	50	Jim and Judy Heinz retreat ch#9662
10/10/23	dep	50	Ed and Sue Husler retreat ch #4075
10/10/23	dep	50	Vern and Cathy Rogowski retreat ch #7796
10/10/23	d cash	25	Arlan Meis retreat
10/6/23	dep	25	Mary Quilici retreat ch#319
10/6/23	dep	200	Ed and Sue Husler donation-thank you sent Amy Michaelis retreat + reimburse for induction candles (net \$7
10/6/23	dep	25	cash)
10/6/23	expen	18	Amy Michaelis reimbursement for induction candles
10/11/23	dep	25	Anita Griffin retreat ch#3849
10/12/23	Vanco	25.73	Patricia Kuxhaus retreat
10/14/23	d cash	25**	Dave Gallagher retreat
10/13/23	Vanco	24.53	Angela McNaughton retreat
10/16/23	Vanco	25.73	Linda Faraone-McAlister retreat
10/20/23	dep	25	Claudia Lawrence retreat ch#7038

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10/12/23	Vanco	25.73	Mary Harris retreat
10/20/23	d cash	25**	Rosalie Garcia retreat
10/18/23	Vanco	25.73	Ed Theiss retreat
10/18/23	Vanco	25.73	Elena Nieczkoski retreat
10/18/23	Vanco	50	Bob Serafin donation thank you sent
10/20/23	d cash	25**	Louise Ciabarra retreat
10/20/23	d cash	25**	Hank Barth retreat
10/20/23	d cash	20**	Joan Cernich retreat no lunch
10/19/23	Vanco	25.73	Barbara Ward retreat
10/19/23	Vanco	25.73	Constance Christoff retreat
10/20/23	dep	**120	ME Thorne for cash from retreat ch #3616
10/20/23	ch 116	44.94	Stan Peterson reimbursement for donuts/bagels for retreat
10/20/23	ch 114	50	Fr Mark Kovacik retreat speaker
10/26/23	cash d	25	Marilyn Turner retreat
10/29/23	Vanco	51.45	Connie Christoff Seminarian Christmas gifts 2023 thank you sent
	Vanco	102.9	Connie Christoff no golf fundraiser for 2024 thank you sent
10/30/23	Vanco	51.45	Bob Brockish DONATION Seminarians thank you sent
10/30/23	Vanco	102.9	Bob Brockish thank you sent donation no golf
10/31/23	int	1.38	interest earned
10/26/23	ch 117	157.68	Peggy Morrow annual zoom fee reimbursement
10/26/23	ch 118	391.95	Tawnya Miller retreat lunch reimbursement for ingredients
11/1/2023	Vanco	102.9	R Higgins, Jerome DONATION no golf fundraiser thank you sent
11/2/2023	Vanco	70	Sharon Stetson DONATION no golf fundraiser thank you sent
11/7/2023	dep	50	Mary Quilici ch#328 DONATION thank you sent

balance 16403.37

Rest of financial report to mid December

10/26/23	ch 117	157.68	Peggy Morrow annual zoom fee reimbursement
10/26/23	ch 118	391.95	Tawnya Miller retreat lunch reimbursement for ingredients
11/1/23	Vanco	102.9	R Higgins, Jerome DONATION no golf fundraiser thank you sent
11/2/23	Vanco	70	Sharon Stetson DONATION no golf fundraiser thank you sent

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11/7/23	dep	50	Mary Quilici ch#328 DONATION thank you sent
11/14/23	ch 120	83.52	Dori Mooney Fitzgerald reimbursement for cards and stamps
11/16/23	ch 121	232.28	Peggy Morrow reimbursement for candy for Altar servers
10/26/23	ch 119	100	Sacred Heart of Jesus for retreat space
12/7/23	ch 122	2340	39 x \$60 for Christmas cash gifts to Seminarians MET, Jan and Sue
11/16/23	dep	30	Kathy Stadler DONATION
11/17/23	dep	150	Dori and Bill Fitzgerald DONATION
11/17/23	dep	100	Henry Barth NO GOLF DONATION
11/16/23	dep	100	Lavern Rogowski DONATION
11/30/23	interest	1.31	interest earned
12/4/23	V	94.87	Stan Peterson DUES
12/6/23	dep	100	Mary Ellen Thorne DUES
12/7/23	dep	100	Rosalie Garcia DONATION/SEMINARIES
12/7/23	dep	60	Ed and Sue Husler DONATION/SEMINARIES
12/7/23	dep	200	Dori and Bill Fitzgerald DUES
12/7/23	dep	100	Mary Quilici DUES
12/7/23	dep	40	Nic and Connie Christoff for their replacement name tags
12/7/23	dep cash	10	partial Rosalie Garcia for her name tag
11/16/23	dep	500	Bob Serafin DONATION annual fundraiser
	balance	15233.78	