

ST. Serra Apostolate of Boulder County

Board of Trustees Minutes

July 21, 2023

SHJ Jubilee Hall

At General meeting: Memorial Service for deceased members, led by Stan Peterson and Fr. Mark Kovacik. Deacon Jim Mackin spoke on his journey to the diaconate.

Present: Jan Landers, Peggy Morrow, Amy Michaelis, Jim Heinze, Judy Heinze, Jerome Higgins, Mary Ellen Thorne

Absent: Sue Husler

Opening Prayer: led by Jan Landers

Trustees' Reports:

- *Secretary:* Sue Husler - Minutes from July 7 - approved as written
- *Treasurer's Report:* MaryEllen Thorne –
ANB statement
6/2/23Balance - \$20769.56
6/6/23ch 2215 - \$24.2 ME Thorne for reimbursement for name tags
6/7/23deposits - \$385donations
6/20/23ch 2217 - \$50 Fr Frank Maroney speaker
6/30/23ch 2218 - \$50 Deacon Paulus J VanHoudt
6/30/23interest - \$1.73
7/11/23ch 2220 - \$50 Deacon Christopher S Hora
Current balance - \$20982.09
outstanding checks
6/2/23ch 2216 - \$50 Deacon Steve Boselli
6/16/23ch 2219 - \$50 Deacon Paul Acuna Martinez

Mary Ellen attended the on-line training from USA Council for treasurers. The 990 document needs to be in by October. The bank account number will be changing as the non-profit tax number has changed. Amy stated that she has the membership dues for Elena, her information was forwarded to Mary Ellen. New item with SI Portal access, two people will be invited to be able to access it. It's under revision currently; cannot log into it at this time. Motion was made to accept the treasurer's report, seconded and motion carried.

- *VP of Vocations:* Judy and Jim Heinze – Jan L. was wondering if Altar Server project is under the VP of Vocations. Amy M. had initially started the pilot project with the Easter and Christmas gift bags for the servers but would like to hand it over to someone else at this time. The board has approved the continuation of the project. Peggy M. volunteered to chair the project. The date to put together the Christmas bags would be November 17. This is on the website calendar.
- *VP of Affirmation:* – Vacant – **Need a volunteer for this position** - Bill Fitzgerald, chair of Affirmation Dinner, stated he has a few people who have volunteered to help with the dinner. Date is confirmed for January 19 at Jubilee Hall. Gifts will be \$75 for priests and \$40 for deacons and religious.
- *VP of Membership:* Vacant – **Need a volunteer for this position**

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- *VP of Programs:* – Vacant – **Need a volunteer for this position**
- *VP for Parish Liaisons:* – Vacant — **Need a volunteer for this position**
Amy has worked as an interim Parish Liaison and getting information in the bulletins of the parishes. Latest item was getting the Novena to St. John Vianney to the parishes, it is also in the Newsletter. Novenas will be added under 'Prayers' on the website.
Amy has the list of parish Liaison there are about six members; she had sent out the list of the Liaison names to Jim H. and Jan L.
- *VP Communications:* - Amy Michaelis – has attached the Novena to St. John Vianney to the newsletter and on the website under 'Prayers'. Amy has contacted five of the Liaisons for the different parishes and Rita R. has contacted Sacred Heart of Mary regarding the Novena.
- *President Elect:* Vacant – **Need a volunteer for this position**
- *Trustee Report:* None: Peggy Morrow, Jerome Higgins
- *President:* Jan Landers – Regarding travel meetings: Serra informational brochures are at printers, ready for pick-up. The announcement of our coming has been confirmed. Peggy M, Vern and Kathy Rogowski will meet at the parish to familiarize themselves with the kitchen there. Jan and Bill Fitzgerald will give a short introduction to Serra and why they have joined. Jan would like other members to do so also at the different parishes in the future.

Next travel meeting will be in October again to St. Francis of Assisi, no meeting 1st week in September due to Memorial weekend. November 4 will be our travel meeting to Sacred Heart of Mary. Jan would like to meet at the same parish two consecutive times to get them to know us. No travel meeting in December. January 6 may be at the Sacred Heart of Mary.

Retreat scheduled for October 20, Fr. Jason Wallace will be Retreat Master and speak during the day. Fr. Mark will also speak in the morning. Will need breakfast and lunch items. Jan knows a cater who will do this. Jan will need help coordinating this. Need to decide the cost of breakfast and lunch and the speakers' stipends so we know how much to charge. Will also invite other Serra Clubs. This will be held at Jubilee Hall.

Need to plan the Christmas party. Will plan as we did last year, members picking their assignments. Jubilee Hall is reserved for December 2. Members will be requested to bring appetizers.

Fund Raising efforts need someone to coordinate and what fund-raisers we want to do. Need approval from board first. The 'Socks for Seminarians' is set to go. Fr. Mark has okayed to start at Sacred Heart of Jesus.

Next board meeting: Friday, August 18 following general meeting in SHJ Jubilee Hall

Adjourn with Prayer

Upcoming Events:

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Sept 8 – Serra Salute Dinner-Fr Rocco Porter, St Thomas Moore, Centennial, CO

Oct 7 – Save the date - Brown Robe 30th Annual Benefit – Denver Sheraton

Oct 14 – District 6 Convention, St Thomas Moore, Centennial, CO

Jan 18-21, 2024 - Serra Rally – at Miami, FL for 2024 and 2025

July 2024 – SI Convention in New Orleans, LA

• **Programs:** –

Aug 5 - At St Francis Assisi, 8:30a Mass, 9:30 Fr Jim Crisman - speaker

Aug 18 – At SHJ 7 am Mass, general meeting, Speaker TBD, Board meeting

Sept 1 - no meeting -Labor Day weekend

Sept 15 – at SHJ General/Board meeting – speaker TBA

Oct 7 – At St Francis Assisi, 8:30 a Mass – speaker TBA

Oct 20 – Retreat – Fr. Jason Wallace – retreat master at SHJ; Fr. Mark to speak in afternoon.

Added Notes:

Break Hostess: July 21 – Potluck, August 5 – Potluck, Aug 18 - Price, Sept 15 – Feauto, Oct 7 – Potluck, Oct 20 -Peterson

There are First Saturday Masses scheduled at the following parishes: Immaculate Conception, Lafayette; Sacred Heart of Mary, Boulder; Nativity, Broomfield; St Scholastica, Erie; St Francis of Assisi, Longmont